

# NCR

No.:

Error description					
Supplier no. / name					
Purchase order no.					
Material no. /drawing no.					
Non-conforming quantity					
Containment (To be completed within 24hrs)					
Ref.	Action	Start Date	Complete Date		
1					
2					
3					
4					
Root Cause (To be completed within 14 days)					
Identify Potential Causes (Ishikawa)					
MATERIALS \		MAN \		ENVIRONMENT \	
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/		/		/	
METHOD /		MACHINES /		MEASUREMENT /	
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Whys Analysis					
	Symptom 1	Symptom 2	Symptom 3		
Why?					
Why?					
Why?					
Why?					
Corrective Action					
Action	Target Date	Complete Date			
<i>Qualitätsbeauftragter Lieferant / Name</i> quality officer supplier / name		<i>Datum / Unterschrift</i> date / sign			
_____		_____			